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DD/P-3 6045

29 November 1963

MEMORANDUM FOR: CIA Records Management Officer

THROUGH: Asst. Deputy Director (Plans)  29 NOV 1963

SUBJECT: Storage of WALNUT Microfilm

1. It has come to my attention that the Records Center chief has transferred the WALNUT microfilm from safe storage to shelf storage (see attached memorandum for Chief, RID from the RID/RMO, dated 18 November 1963).

2. This unilateral action is totally unacceptable to the Clandestine Services. The WALNUT microfilm constitutes "Vital Material" in every respect; we rely on it exclusively for operational and contingency backup. It must be accorded the best security and fire protection possible -- storage in steel, insulated, 3-way combination safes.


3. It is requested, therefore, that you direct the chief of the Records Center to provide safe storage for this microfilm immediately.



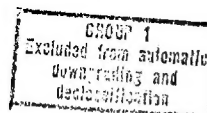
DDP/RMO

25X1

Attachment - a/s

cc - Chief, RID, w/o att  
Chief, CI  w/att

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